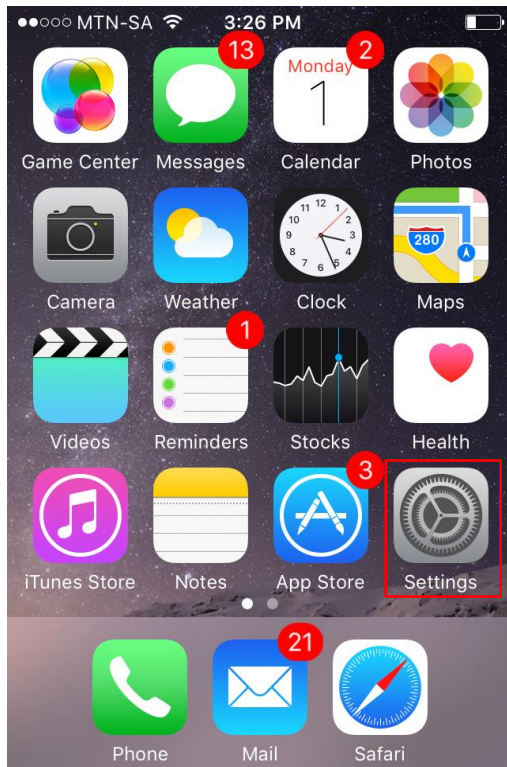
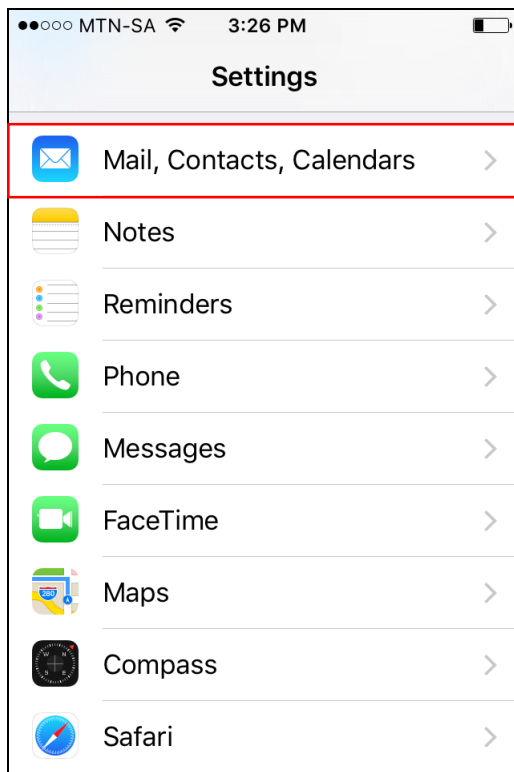


# Configure Office365 e-mail on iOS device

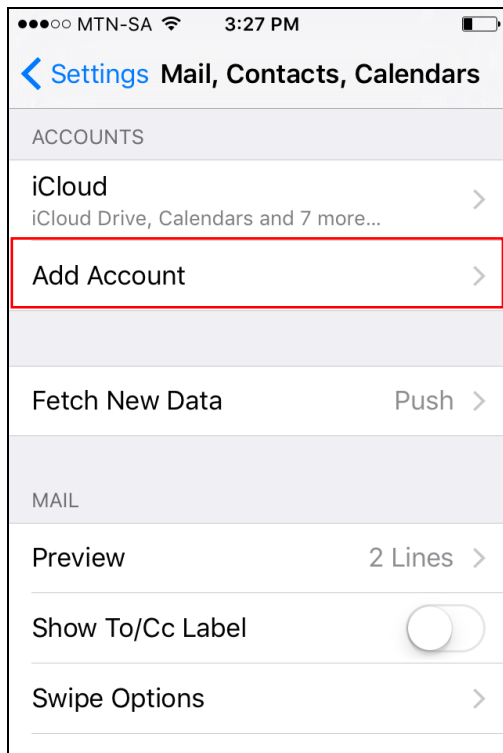
1. Go to **Settings** on your iOS device



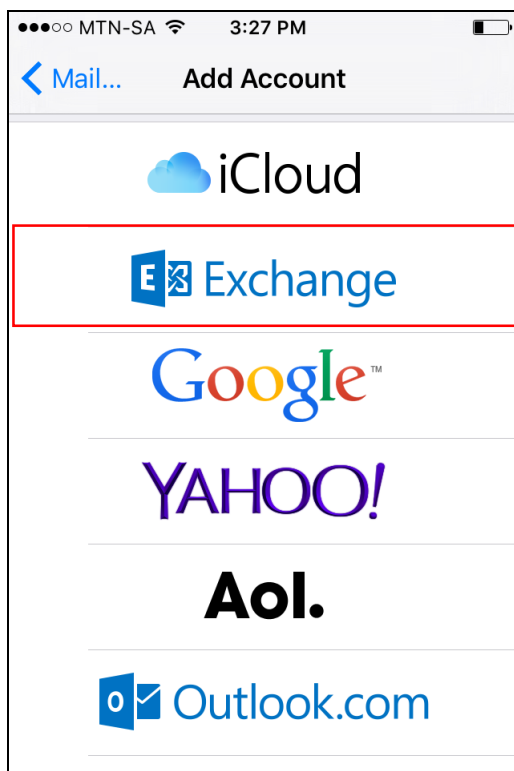
2. Select the **Mail, Contact, Calendars**



### 3. Select Add Account



### 4. Select Exchange



5. Enter your **E-mail Address** and **Password** and select **Next**.

MTN-SA 3:28 PM

Cancel Exchange Next

Email yourusername@sun.ac.za

Password ●●●●●●●●

Description Exchange

q w e r t y u i o p  
a s d f g h j k l  
z x c v b n m  
123 space return

6. Your email address and password will be verified.

MTN-SA 3:29 PM

Cancel Exchange Next

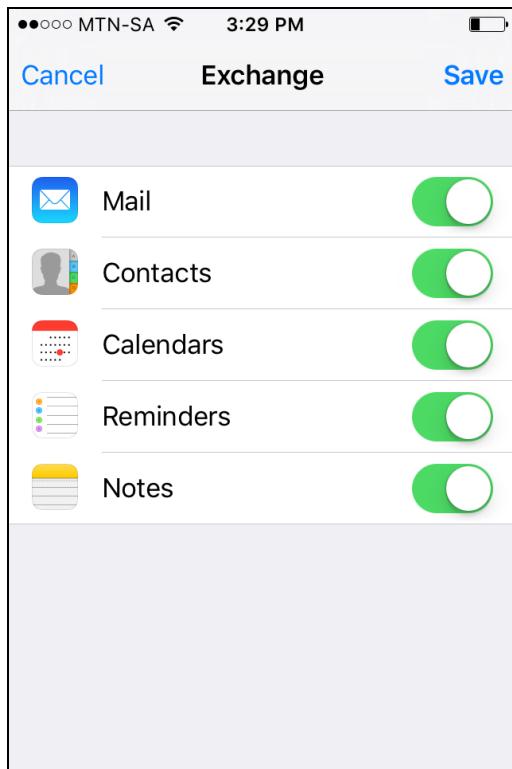
Email yourusername@sun.ac.za ✓

Password ●●●●●●●● ✓

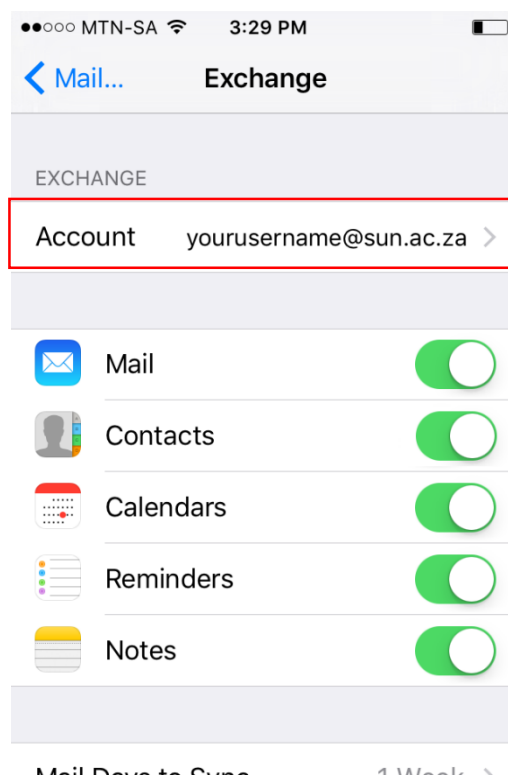
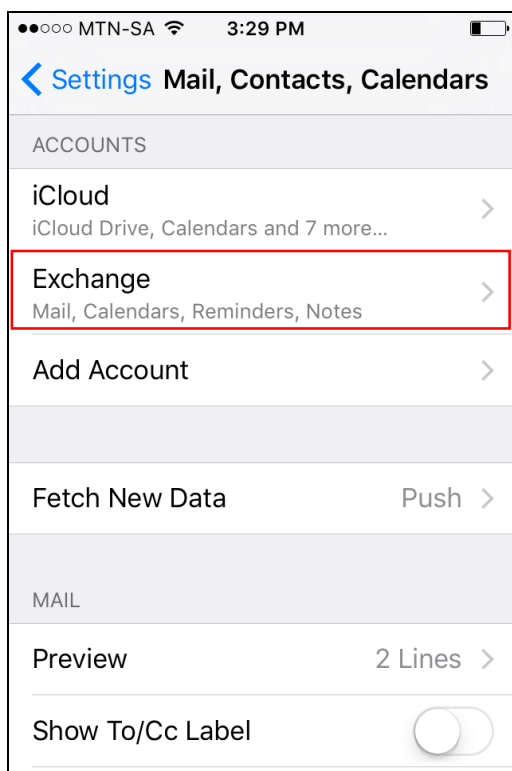
Description Exchange ✓

Exchange Device ID  
FA379IPF5117B2383GDEF3IST4

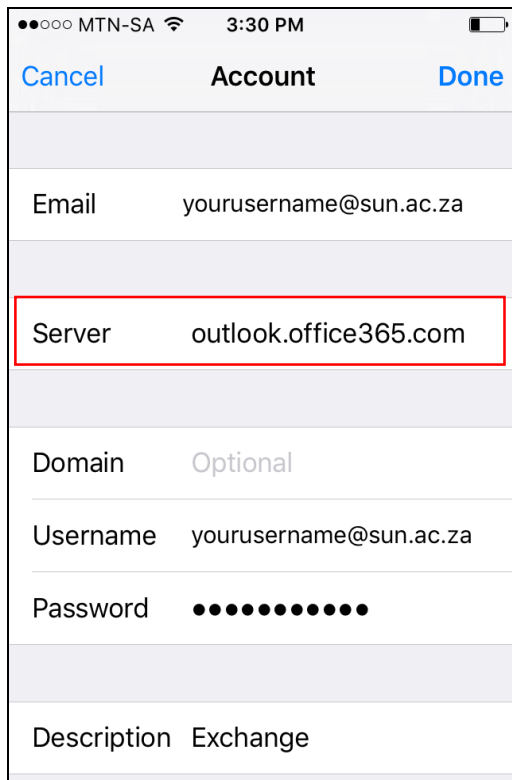
7. Select all the Items you would like to sync to your device and select **Save** when done.



7. To confirm your settings, select **Exchange** and then select your **e-mail address**.



8. Confirm the **server address** as displayed below.



MTN-SA 3:30 PM

Cancel Account Done

Email yourusername@sun.ac.za

Server outlook.office365.com

Domain Optional

Username yourusername@sun.ac.za

Password ●●●●●●●●●●

Description Exchange